



## **CPD Program Special Conditions**

**DOH is committed to keeping all Continuing Education activities free of commercial interest.**

**To avoid any commercial bias, DoH maintains absolute control over all CPD activities and makes sure that the guidelines and Standards for Commercial Support of CPD are adhered to prior to any activity being awarded Formal Activity (Category 1 credit).**

**All records are maintained by the CPD office. DOH adopts the ACCME Standards for CPD Commercial Support. Compliance with this process, forms and justification are required as part of the CPD process.**

**Each faculty member and CPD planner should review documentation (faculty disclosure form and letter of agreement with commercial support) through the CPD accreditation process.**

**DoH will accept educational grants from commercial companies for continuing professional development activities under the following guidelines:**

- **All commercially supported activities are for scientific and educational purposes only and are not to promote any of the company's products directly or indirectly.**
- **The CPD activity planners will be responsible for all content and selection of presenters, including moderators.**
- **The CPD activity content will not be influenced by the supporting company or its agents.**
- **No promotional activities or product advertisements will be permitted in the same room or featured before, during or after the educational activity.**
- **The presenter(s) will disclose limitations of data, such as ongoing research, analysis, preliminary data or unsupported opinion.**



- **Support from any commercial company must be in the form of an educational grant made payable to the CPD activity planners. Grant support may never be made payable to any presenter/moderator. The provider will negotiate all payment arrangements with the presenter/moderator.**
- **A commercial company representative and the CPD coordinator or designee must sign the official form called the Letter of Agreement.**
- **DOH Standards for Commercial Support of CPD activities will be adhered to.**
- **Publicity for the activity will include statements of support by a commercial company, where the company name, rather than a product, is to be mentioned.**
- **At the time of the meeting, a full disclosure, either verbally or in writing, of each company providing a grant is to be included.**